DEAN’S ADVISORY COMMITTEE

MINUTES
of the meeting held on
Friday 9 March 2012

Present: Stephen Thurgate (Chair), Kelsie Dadd, Peter Nelson, Trish Fanning, Barry Quinn, Bernard Mans, David Coutts, Mike Poulsen, Helena Nevalainen, Mariella Herberstein, Mark Lackie, Paul Smith, Paul Beggs, Sharyn Eaton, Tony Parker, Imtiaz Bhayat, Andrea Lerche, Karl Lukezic, John ten Have and Nanette Bertoldo

1. Apologies: -

2. Matters Arising from the Minutes: - no matters arising

3. Occupational Health and Safety
PS Outside E6A Wallies walk, students are unclear as to who has right of way, there have been near misses. This is a pedestrian crossing.

4. Dean’s Report
Strategic Planning Day – is a day to work on a 5 yr operational plan. Each HOD is to meet with the convenor, Roger Norton, to discuss their operational plan. NL to organise times for each HOD to meet. Dates for meeting 21-23 March.

Eureka Prize – advice ST with people who should be approached and Peter Bull will do the approaching. NL to email spreadsheet to all.

Science at the Shine Dome 2012 – NL to email event details to all.

Faculty Workload Model – please do overview of workload model and get back to ST within next 2 weeks if there are any issues. IB student no’s will be uploaded by Monday. BQ suggests IB to upload and we can put in comments if there are extras.

Service Requests to Property – Peter Squibb is the property liaison person for Faculty of Science

Action: IB Space Committee to structure process for requesting major/minor works.
5. Any Other Business

KL Display cabinets in E5A – departments to send to KL, in Word doc., text to put on cards for items being displayed in cabinets, timeframe: by end of semester break.

AL PDRs – some depts. have 100% return for 2011 while others are showing zero. Please access online system as expectation is that for 2012, objectives need to be completed by 31 March. If you are having difficulties contact the HR team.

The meeting closed at 10.00.

Date of next meeting: - Friday 23 March at 9:00 in E6A202