DEAN’S ADVISORY COMMITTEE

MINUTES of the meeting held on Friday 2 March 2012

Present: Stephen Thurgate (Chair), Kelsie Dadd, Peter Nelson, Trish Fanning, Barry Quinn, Bernard Mans, David Coutts, Helena Nevalainen, Mariella Herberstein, Mark Lackie, Paul Smith, Paul Beggs, Sharyn Eaton, Tony Parker, Imtiaz Bhayat, Andrea Lerche, Karl Lukezic and Nanette Bertoldo

1. Apologies: - Mike Poulsen (Paul Beggs), John ten Have, Kelsie Dadd

2. Matters Arising from the Minutes: - no matters arising

3. Occupational Health and Safety
   E5A/E5B to check with JtH re fire alarms
   MH advised that staff member previous injury done on campus in stairway was aggravated running for bus off campus.

4. Update on Space – Imtiaz Bhayat
   Unconditional and conditional approved projects discussed – handout provided
   ST The fact we have huge numbers of students coming gives us a strong case to ask for a new building to allow us to support the equipment that modern science requires.

6. Dean’s Report
   Timetable – Has it worked out? With student increases it has forced repeat classes.
   BQ lots of teething problems and mistakes with timetabling eg 2 classes scheduled at the same time, lectures rescheduled on the day and lecturers not informed.
   MH main concerns are we are made to do lectures twice with recording systems that are not working in some rooms, cards not working so can’t use lectures or get access to classrooms.
   BQ suggest default system where all classes are recorded with option of cancelling recording if not wanted.
   DC we were not informed that our meeting rooms would be moved into timetabling system and our room has equipment in it that we paid for.

Academic Appeals Committee – volunteers requested

Student No’s – IB Faculty is doing well with 7% more enrolments in Semester 1.
7. Any Other Business
No other business

The meeting closed at 10.00.

Date of next meeting: - Friday 9 March at 9:00 in E6A202