DEAN’S ADVISORY COMMITTEE

MINUTES
of the meeting held on
Friday 13 January 2012

Present: Stephen Thurgate (Chair), Trish Fanning, David Coutts, Helena Nevalainen, Ian Marschner, Mariella Herberstein, Paul Beggs, Paul Smith, Peter Busch, Sam Reisenfeld, Simon George, Subra Vemulpad, Imtiaz Bhayat, John ten Have and Jane Edgson

1. Apologies: - Peter Nelson, Kelsie Dadd, Barry Quinn, Bernard Mans, Karu Esselle, Lesley Hughes, Mark Lackie, Mike Poulsen, Sharyn Eaton, Andrea Lerche, Karl Lukezic

2. Matters Arising from the Minutes: - no matters arising

3. Occupational Health and Safety
JtH advised the committee:-
• the vehicle tracking install will be completed in 2012;
• the firestairs at the far end of E6A has key access. JtH to talk to Property about the implications of this;
• the new WHS regulations will have an impact on divers. A meeting is being held at SIMS which JtH will attend.

4. Dean’s Report
The Dean wished the committee members a Happy New Year and hoped everyone had a good Christmas break.
• Student enrolment – offers
The numbers are currently looking positive and the Dean advised he is conservatively expecting a 15% increase. However, there will be more movement in the later simulation rounds. It is important that the Faculty meet the estimated target as this will influence the budget. IB to investigate the effects of the uncapping of places on the budget.

5. Any Other Business
The committee discussed the proposed Research Masters degree. There is some confusion complicated by a tight timeframe. The Dean proposed and the committee agreed that there should be a meeting of Honours and Masters convenors, led by someone at the Faculty level. It was also agreed that Science should be clear and lead the proposal.

The meeting closed at 9:35.

Date of next meeting: - Friday, 3 February 2012